



(Please use a separate form for each delegate)
 Please complete this form in **BLOCK CAPITALS** and fax back
 to the IFEAT Secretariat
 fax: +44 (0) 207 814 8383

IMPORTANT REMINDER: Delegates originating from some countries will require an entry visa for Morocco. Please refer to the notes on page 14 of the registration brochure and to your local consulate for further clarification. IFEAT will not accept any responsibility under any circumstances if you fail to obtain an entry visa for Morocco.

DELEGATE DETAILS

Family Name:	Given Name:	
Title: Mr / Mrs / Ms / Dr	Nationality:	
Badge Name: (Name to be shown on badge if not as above)		
Company:	IFEAT Member - YES / NO	Date of Birth:
Passport Number:	Date of issue:	
Expiry date:	Place of issue:	
<input type="checkbox"/> Please tick the box if you require a VISA invitation letter (see page 14 of registration brochure)		
Billing Street Address:		
City:		
Postal/Zip Code:	Country:	
E-mail address:	Web address:	
Tel:	Fax:	

ACCOMPANYING PERSONS DETAILS

# 1 Family Name:	Given Name:	
Title: Mr / Mrs / Ms / Dr	Nationality:	
Badge Name: (Name to be shown on badge if not as above)		
Relationship to delegate: Spouse / Family Partner Son / Daughter (<i>under 21 years old</i>)		
Date of Birth:		
Passport Number:	Date of issue:	
Expiry date:	Place of issue:	
<input type="checkbox"/> Please tick the box if you require a VISA invitation letter (see page 14 of registration brochure)		
# 2 Family Name:	Given Name:	
Title: Mr / Mrs / Ms / Dr	Nationality:	
Relationship to delegate: Spouse / Family Partner Son / Daughter (<i>under 21 years old</i>)		
Date of Birth:		
Passport Number:	Date of issue:	
Expiry date:	Place of issue:	
<input type="checkbox"/> Please tick the box if you require a VISA invitation letter (see page 14 of registration brochure)		

Note: A maximum of 2 accompanying persons per delegate is allowed:

- (a) one spouse/family partner (see definitions on page 5 of the registration brochure)
- (b) one son or one daughter under 21 years of age.

Additional persons, including business colleagues, **must** register as delegates

Special dietary requirement: (Complete, only if necessary, by ticking the appropriate box below)

Vegetarian Kosher Halal Other (please state needs)

Note: Hotels and Tour bookings should be made on the separate booking forms and, after completion, be sent directly to the IFEAT Secretariat and/or tour agent (where applicable).



REGISTRATION FEES (IN EUROS)

IFEAT Member Fees:	Until 31st May	1st June to 31st July	1st August to 31st August	From 1st Sept to 10th Sep noon
Delegate	€ 880.00	€ 990.00	€ 1,100.00	€ 1,210.00
Accompanying Person	€ 475.00	€ 530.00	€ 585.00	€ 640.00
Non-Member Fees:				
Delegate	€ 1,300.00	€ 1,410.00	€ 1,520.00	€ 1,630.00
Accompanying Person	€ 625.00	€ 680.00	€ 735.00	€ 790.00

Notes: (a) Pre-conference registration with IFEAT in London closes at 12 noon GMT on Friday 10th September 2010. After that date registration will take place at the conference. In the event that the conference is oversubscribed, IFEAT may regretfully have to close registration prior to that date. (b) Qualification for the IFEAT member delegate fee rate requires that member companies have fully paid their dues, or in respect of new members, that their application is approved by 30th June 2010. (c) Cancellation Policy: Cancellations received by the Secretariat in writing before 31st July 2010 will be eligible for a 50% refund. No refunds will be given for cancellations received after this date, irrespective of the reason, including inability to obtain a visa to visit Morocco, family bereavement or from illness. You are recommended to secure insurance cover for any inability to attend.

Liability: Descriptions, representations, specifications, photographs and other particulars made in the conference brochure are given for general information purposes. Except to the extent expressly and specifically provided for in the brochure, IFEAT shall not be liable for any loss, damage or injury however caused or arising (whether by IFEAT's negligence or otherwise) from a defect in, failure in, or unsuitability for any purpose of any part of the conference, including without limitation optional activities for delegates, tours for accompanying persons and the pre/post-conference tours. IFEAT shall not in any event be liable for any indirect or consequential loss of profit whatever and however caused. Nothing in the conference brochure shall exclude or restrict any liability for death or personal injury resulting from IFEAT's negligence. You are strongly recommended to effect adequate insurance for all aspects of the conference.

Payment details

Delegate registration fee	€ _____	
Accompanying person (s) registration fee*	€ _____	*For _____ persons (maximum of two)
IFEAT Dinner Tickets (28th September) € 100.00 per person (IFEAT Members and their guests only)	€ _____	
1 x Field Trip Ticket (29th September) € 75.00 per person (Delegates only, each delegate must book their own place)	€ _____	
Essential Oils Short Course (29th September) € 350.00 per person Please note only one delegate per IFEAT Member Company may register as limited places are available	€ _____	
TOTAL	€ _____	

Payment Methods [Please mark (X) by method of payment.]

1. I attach a cheque / bankers draft for € _____
2. I have transferred € on _____ (date) to IFEAT's account at BARCLAY'S BANK in the UK:

Account name: 'IFEAT' Account number: 56358788 SWIFT Code: BARCGB22

Bank Sort Code: 20-06-05 IBAN: GB33 BARC 2006 0556 3587 88

Please note that the full amount payable in Euros must be received by the Association free of all bank charges and commissions, and instruct your bankers accordingly.

3. Please charge my credit card (Note that we do not accept American Express):

VISA MASTERCARD

Name on the card: _____

Card Number: _____

Expiry Date: _____

3 digit security code: _____

Address of Cardholder: _____

Cardholder's Signature: _____

Note: Delegates/Accompanying Persons will not be regarded as registered until the payment has been lodged in IFEAT's bank account. Similarly, eligibility for booking of hotel rooms at the preferential rates negotiated by IFEAT is dependent upon clearing the registration process (full payment net of any charges referred to above).

Please return this form when completed to:

International Federation of Essential Oils and Aroma Trades Limited
1 Northumberland Avenue, Trafalgar Square, London WC2N 5BW

Fax: +44 (0)20 7814 8383; E-mail: conference@ifeat.org; Website: www.ifeat.org